

Cottered Parish Trust



MINUTES of the **Annual General Meeting (AGM)** of COTTERED PARISH COUNCIL as sole trustee of **Cottered Parish Trust, registered charity number: 286433** on **Wednesday 4 February 2026** at **7.30pm** in **The Sports Pavilion, Cottered**

Present Cllr Grant Lethby Cllr Brian Murchie Cllr John Wiblin (chair)
In attendance Sarah Kubica (Administrator), one member of the public

26.I WELCOME

To welcome attendees

Cllr Wiblin welcomed everyone to the meeting

26.II APOLOGIES

To receive and accept apologies for absence

Cllr Lawton for reasons that are accepted

Resolved, to approve. Agreed unanimously

26.III DECLARATIONS OF INTEREST

To receive declarations of interest from Trustees on items on the agenda

None

26.IV MINUTES OF THE PREVIOUS MEETING

To approve the Minutes of the Cottered Parish Trust AGM held on Monday 11 March 2024 as an accurate record of proceedings

Resolved, to amend the date typo at the start of the document, then the minutes be accepted as a true and accurate record and duly signed. Proposed by Cllr Wiblin, seconded by Cllr Murchie, agreed unanimously

26.V ANNUAL REPORT

To receive the annual report

Cllr Wiblin reported on the work of the trust for the previous year:

Various trees have been pruned and further tree works organised by the parish council are due in February which includes the removal of 2 Wild Cherry trees on Cross Green due to fungal growth. Benches on the greens have been inspected by two parish councillors and included in a programme of works due from the parish council. Excavation work to address complaints of flooding on the green in front of Home Close, received from village residents and visitors, has taken place. To alleviate the flooding and improve the village green area for visitors' enjoyment, the Trust, in cooperation with the adjoining landowner, has revealed the existing pipe which was not draining. Due to several areas of damage to the pipework, it was agreed to lay a replacement 6" pipe, however as water was still not draining well, Cllr Murchie proposed a 9" replacement pipe to better match the older pipe. On consideration of the additional cost for this, Cllr Lethby confirmed that wider pipe is double the cost, but as the 6" pipe could be exchanged for 9" pipe, only the difference in cost would be due. It was decided to do that. In addition a contribution from the adjoining landowner would be sought

26.VI FINANCE

To receive and approve the annual accounts

Resolved, to approve the accounts. Agreed unanimously

1st April 2024 to 31st March 2025

COTTERED PARISH TRUST FINANCIAL STATEMENT 1st April 2024 to 31st March 2025

	01-Apr-24	Income	Expenditure	Transfer	31-Mar-25
Barclays Business Premium 60 day a/c A/C ****473					
Opening balance	15241.27				
Interest 3rd June		57.00			
Interst 2nd Sept		57.21			
Interst 2nd Dec		57.42			
Interest 3rd March		54.52			
Closing Balance 31st March 2025					15467.42
Lloyds Treasurers a/c A/C *****325					
Opening balance	6671.38				
Bank charges			30.00		
26th Nov 2024 Transfer to Barclays Current a/c				6641.38	
Closing Balance 31st March 2025					0.00
Barclays Business Current a/c A/C *****229					
Transfer from Lloyds	6641.38				
28th Feb ICO Direct Debt			47.00		
Closing Balance 31st March 2025					6594.38
Totals	21912.65	226.15	77.00		22061.80
Bought forward	21912.65				
Total Income to 31st March 2024	226.15				
Total Expenditure to 31st March 2024	77.00				
Balance	22061.80				

26.VII DATE OF NEXT AGM

Monday 14 September 2026, 6.30pm

Meeting closed at 19.45. The chair thanked everyone for their participation